

## Audit Committee

**Monday 30 November 2020 at 15.30 – 18.00**

**Meeting to be held virtually via Google Meet**

1.	Welcome, introductions and apologies	FT	15.30
2.	Confidential Auditor Session	FT	
3.	Minutes of the Audit Committee meeting held on 13 July 2020: Part 3 Confidential Auditor only session - Not for public record or Executive	FT	
	<b><i>Executive to join</i></b>		
4.	Minutes of the Audit Committee meeting held on 13 July 2020: Part 1 Non Confidential Part 2 Confidential - Not for public record	FT	15.45
5.	Actions arising	FT	
6.	Audit Committee Terms of Reference - To note. The Committee will review these at the next meeting.	SB	15.50
7.	Risk Management	JR	15.55
8.	Going Concern – including feedback from the Finance Committee	JR/ RSM	16.20
9.	Draft Regulatory Self-Assessment Questionnaire	JR/SB	16.45
	Comfort Break		16.55
10.	External Audit: To recommend the following to the Board: <ul style="list-style-type: none"> <li>External Audit Report (Management Letter &amp; Letter of Representation)</li> <li>Draft 2019/20 Financial Statements</li> </ul>	RSM/ JR	17.00
11.	Internal Audit Annual Report – To Note	FT	17.25
12.	Annual Report of the Audit Committee (including value for money)	SB	17.30
13.	Internal Audit Tender Internal Audit: key priorities and strategy for development (oral)	JR	17.45
14.	Outstanding Audit Recommendations: progress report	JR	17.50
15.	Report of any incidences of, or attempted, Bribery, Fraud or Whistleblowing and 2019/20 report	JR	17.55
16.	Any other business	FT	18.00
	Date of next meeting: early February to be arranged. Monday 1 March 2021		

**Co-opted Members have received a copy of the FE Commissioner’s latest report and the text of the Recovery Plan (without appendices) for information. They have also been invited to the Board’s awayday.**

**Members are reminded of the continuing requirement to declare an interest in any agenda items.**