

15:30 – 16:15

Board Room, Northbrook MET, West Durrington Campus

Briefing Session ahead of November Board Meeting

Governors are asked to confirm attendance at the briefing with Sue Harman

Local Authority Economic and Skills update from Alex Bailey, Adur & Worthing Council		15:30
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AGENDA

Board of Governors

Monday 25 November 2019 at 16:30 – 19:00

Northbrook MET, West Durrington Campus

1.	Welcome, introductions and apologies	JN	16.30
2.	Minutes of the meeting of 28 October 2019	JN	
3.	Matters arising	JN	
Strategic Items			
4.	College SAR and CIP approval	HT	16.40
5.	FEC diagnostic assessment preparation	NJ	17.10
Student Voice/Focus			
6.	Careers and aspirations (intentions)	MH	17.20
Assurance Items			
7.	CEO report	NJ	17.35
8.	Apprenticeships	HT/JR	18.05
9.	Annual Health and Safety report and policy	JR	18.20
10.	Audit Committee report	GA	18.30
11.	Worthing Borough Council facility documentation (<i>papers for this item submitted electronically and separate to main Board pack</i>)	JR	18.40
Consent Items			
12.	Annual FOI and Data Protection report	SB	18.50
13.	Annual review of complaints and appeals and Complaints Policy	RP	

Members are reminded of the continuing requirement to declare an interest in any agenda items.

14.	Success Measures update	NJ	
15.	Date of next meeting: Tuesday 17 December 2019 at Central Brighton Campus		
16.	Any other Business	JN	
17.	Meeting Evaluation	All	

Members are reminded of the continuing requirement to declare an interest in any agenda items.