

Greater Brighton
Metropolitan
College

MET

International
courses 2018–19
Dates and fees

gbmc.ac.uk

International services

This course fees booklet details dates and prices for all courses and services managed by the International team at the MET. The team is based at Brighton's Central Campus on Pelham Street.

Which services do we offer?

	For which students?	Location
English language courses	International or EU/EEA	Brighton (central)
Short professional courses	International or EU/EEA	Brighton (central)
Applications for college-wide academic / vocational programmes	International	All campuses
English and academic support	International or EU/EEA	Brighton (central)
Accommodation, welfare and social activities	International or EU/EEA	Brighton (central)

Accommodation

	Half-board	Self-catering
Homestay single	£165 per week	£140 per week
Homestay twin (students travelling together, price per person)	£140 per week	£120 per week
Shared student house	–	From £195 per week
Accommodation booking fee	£50	
Student house booking fee	£100	

Airport transfers

London Gatwick	£80
London Heathrow	£125
London Stansted	£180
London Luton	£180

Work placement

£140 per week plus £30 booking fee

Other fees

Registration fee (on all new bookings for courses run by International)	£30
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English language courses

General English						Minimum Level A2
Course	Length	Hours	Price period	£ per week	Dates	Timetable
General English 15	Any	15	1–5 weeks	£210	Start any Monday	Mon–Fri 9.00–12.30
			6–23 weeks	£180		
			24+ weeks	£150		
General English 20		20	1–5 weeks	£250		Mon–Fri 9.00–12.30 + 2 afternoons 13.30–16.15
			6–23 weeks	£210		
			24+ weeks	£180		

English Plus Options				Minimum Level of English starting from B1
	Length	Dates	Price	
ILM Certificate in Principles of Leadership and Management Level 3	24 weeks	September	£941.20	
AAT Level 1 (Certificate in Bookkeeping)	12 weeks	25/09/18 – 18/12/18 22/01/19 – 30/04/19 23/04/19 – 09/07/19	£455	
Digital Film Editing	8 weeks	26/09/18 – 21/11/18 31/01/19 – 27/03/18	£305.50	
Introduction to Web Design	8 weeks	18/09/18 – 27/11/18 10/01/19 – 21/03/19	£305.50	
Logic Pro Music Production	10 weeks	10/10/18 – 21/11/18 16/01/19 – 27/02/19 13/03/19 – 01/05/19 15/05/19 – 26/06/19	£247	
Art & Design	10 weeks	10/10/18 – 19/12/18 30/01/19 – 29/04/19	£440	
Reflexology	18 weeks	02/01/19 – 03/04/19	£1,295	
Anatomy & Physiology	18 weeks	04/01/19 – 14/06/19	£495	
NCFE Level 3 Award in Education & Training	12 weeks	September January	£565.50	

Extra lessons						Minimum Level A2
Course	Length	Hours	Price period	£ per	Dates	
Afternoon language skills	Any	5	per week	£50 per week	Start any week	
Private lessons one-to-one	Any	1	per hour	£55 per hour	Weekdays between 09:00–21:00	
Private lessons two-to-one	Any	1	per person, per hour	£35 per hour		

IELTS examination preparation courses

IELTS						Minimum Level B1
Course	Length	Hours	Price period	£ per course	Dates	Timetable
IELTS 15	8 weeks	15	8 weeks	£1,440	10 Sept–02 Nov 2018 14 Jan–08 Mar 2019 22 Apr–14 June 2019 09 Sept–01 Nov 2019	Mon–Fri 9.00–12.30
IELTS 20	8 weeks	20	8 weeks	£1,680	10 Sept–02 Nov 2018 14 Jan–08 Mar 2019 22 Apr–14 June 2019 09 Sept–01 Nov 2019	Mon–Fri 9.00–12.30 + two afternoons 13.30–16.15
IELTS 25 Summer	4 weeks	25	4 weeks	£1,300 Two for £2,400	24 June–19 July 2019 22 July–16 Aug 2019	Mon–Thur 9.00–12.30 + Mon–Thur 13.30–16.15
EXAM FEES	IELTS (not for UKVI): £175 Price if booked by the College IELTS (for UKVI): £215 Price if booked by the College					

Academic and vocational study

The MET welcomes International and EU/EEA students onto college-wide courses. This is an excellent choice if you want to learn a new skill, follow a specific career path, go to university or study a university-level course at college in Brighton or Worthing.

You can study alongside British students to achieve Further and Higher Education qualifications. If you are from the EU, you may be able to study some courses tuition-free but obtain add-on support.

College term dates 2018/2019

Further Education term dates:

Term 1	10 September–19 December 2018	Half term: 22–26 October 2018
Term 2	07 January–05 April 2019	Half term: 18–22 February 2019
Term 3	23 April–05 July 2019	Half term: 27 May–31 May 2019

Higher Education term dates:

	HE standard programmes	HE long programmes
Term 1	17 September–14 December 2018	17 September–14 December 2018
Term 2	07 January–07 June 2019	07 January–21 June 2019

Prices

Further and Higher Education Courses

Course	Length	Hours	Price period	£ per year	Dates
International Foundation Programme	1 academic year	Min 15	1 year	£7,500	Sept–July
Vocational courses (full-time)				£7,500	Sept–July
Higher education courses	1–2 academic years	Min 15	1–2 years	£9,250	Sept–June/July

Academic support package

Fee includes	Price
Full International services including language and academic support	£2,200

Part-time adult college courses

Part-time adult college courses are charged separately for non-home fee payers* (international) or as per part-time course guide for home fee payers. See part-time adult course guide for details.	Contact us for fees
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*Home-fee payers: those students from the UK and EU/EEA who have been fee assessed as non-fee payers. Full details and full fees policies are at gbmc.ac.uk

Booking information

English language and short professional courses

All bookings carry a registration fee of £30. Deposit: £250

Go to: gbmc.ac.uk/international to download the application form

Pay online: credit card, debit card or online transfer: gbmc.paytostudy.com

Tuition fees include

Arrival welcome pack

Information booklets

Course materials

End-of-course certificate

Full use of college facilities

Free internet/WiFi

Student card

Some social activities and college sports*

SIM card

Tuition fees do not include

Registration fees

Accommodation fees

Exam fees (except on Long-Term English)

Most social activities or excursions*

Insurance

*social activity options and prices available on gbmc.ac.uk/international

Dates and times

Full-time courses which “start any Monday” are offered all year round except 24 December 2018 - 4 January 2019 and public holidays:
19 April, 22 April, 6 May, 27 May, 26 August 2019

Sample timetable: Full-time English lessons

Monday to Friday

15 hours per week = 5 mornings

09:00–10:30

11:00–12:30

Monday to Friday

20 hours per week = 5 mornings
+ 2 afternoons Communication Skills

Mornings

09:00–10:30

11:00–12:30

Afternoons

13:30–15:00

15:15–16:15

How to apply

English language and short professional courses

You can apply using a paper application form: download it or contact us

OR You can apply online on our website at gbmc.ac.uk/international

If you have questions at any stage from enquiry to application, please contact us. We are here to help.

English language course applications

Step 1: Send us an application form plus

A copy of your passport / national ID

A copy of any previous UK visas (if applicable)

You can apply directly or via a representative in your country.

Step 2: Acknowledgement, payment and confirmation

We will acknowledge receipt of your application within 24 hours (within office hours: Monday to Thursday 08.30–17.00, Friday 08.30–16.00 UK time).

Once we accept your application, we will send you or your representative an invoice.

Pay £250 deposit to secure your place
OR

Pay fees in advance. Full fees are due 28 days before the start of the course.

We will send you/your representative your booking confirmation on receipt of payment.

If you book a course less than 28 days before the start of the course, total fees are payable immediately.

Step 3: Visa support (if applicable)

We require full tuition fees and four weeks' accommodation fees (if booked through us) before providing visa support.

Step 4: Starting your course

We aim to send you pre-arrival documents and accommodation details (if applicable) two weeks prior to your arrival.

How to apply

Academic and vocational course applications

You can apply using a paper application form: download it or contact us
OR You can apply online on our website at gbmc.ac.uk/international

If you have questions at any stage from enquiry to application, please contact us.
We are here to help.

English language course applications

Step 1: Send us an application form plus

A copy of your passport / national ID

A copy of any previous UK visas (if applicable)

A copy of your academic transcripts

Proof of your English language level

A personal statement explaining why you are applying for this course

You can apply directly or via a representative in your country.

Step 2: Acknowledgement, payment and confirmation

We will acknowledge receipt of your application within 24 hours (within office hours: Monday to Thursday 08.30–17.00, Friday 08.30–16.00 UK time).

We will then need to arrange a meeting with you, in person or via Skype, before we can formally accept you on the course. This interview is a chance for us to get to know you and also to give you advice and guidance. We want to make sure you are choosing the right course for you. We also offer visa guidance (if applicable).

Step 3: Offer, payment and confirmation

Once we are satisfied that you can meet the entry requirements of the course, we will send you an offer letter - usually within two weeks of your interview.

The offer will either be:

Unconditional - you do not have to do anything
OR

Conditional - you will be told in your interview what the conditions are. For example, the school grades or English level you need.

We will include an invoice with your offer. Pay full tuition fees in advance to complete your booking. We will send you/your representative your booking confirmation on receipt of payment.

Step 4: Visa support (if applicable)

We require full tuition fees and four weeks' accommodation fees (if booked through us) before providing visa support.

For up-to-date information about applying for a visa, please visit our website.

Step 5: Starting your course

We aim to send you pre-arrival documents and accommodation details (if applicable) two weeks prior to your arrival. See full terms and conditions on our website.

How to pay

Go to gbmc.ac.uk/international for details on how to apply.

Download our application form and pay online by credit card, debit card or online transfer: gbmc.paytostudy.com

Secure online payments with:



Bank Name and Address	Barclays Bank plc, 67B Above Bar, Southampton SO14 7DZ
Account Name	Greater Brighton Metropolitan College
Sort Code	20-79-41
Account Number	73682935
IBAN	GB74 BARC 20794173682935
SWIFT	BARCGB22

Full fees policies on gbmc.ac.uk

Terms and conditions

Please ensure you read and understand these terms and conditions very carefully before signing your application form.

1. PAYMENT OF FEES

- 1.1. If you are applying for a Tier 4 visa you must pay full course fees with your application to secure a place on a course.
- 1.2. If you do not need a Tier 4 visa to study you must pay a minimum £250 deposit or full course fees with your application to secure a place on a course.
- 1.3. Full fees are due 28 days before the start of the course. If you book a course less than 28 days before the start of the course, total fees are payable immediately.
- 1.4. If you require a Certificate of Acceptance of Studies (CAS) to apply for a Tier 4 General Student visa, we will only issue this once we have received your full tuition fees.
- 1.5. If you require a Short Term Study Visa (STSV) letter we will only issue this once we have received full tuition fees.
- 1.6. If you are receiving financial sponsorship we require a letter from an official body stating you will be studying at Greater Brighton Metropolitan College, your name and the course you will be studying.
- 1.7. No instalment payments are permitted to students who are assessed as International Fee payers.

2. CANCELLATIONS AND REFUNDS

- 2.1. The College does not adjust fees for withdrawals or give refunds except in exceptional circumstances and with the agreement of the Director of Finance.
- 2.2. If you cancel your course less than 28 days before scheduled arrival we will refund fees paid except for £250 deposit. All cancellations must be received in writing.
- 2.3. If you cancel your course 28 days or more before scheduled arrival we will refund all fees paid except for any irrecoverable costs (e.g. courier fees).
- 2.4. If the College has issued a Certificate of Acceptance of Studies (CAS) we will cancel the CAS.
- 2.5. If you cancel your course or accommodation after arrival no tuition refunds will be made.
- 2.6. The College will not refund any fees for absence, late arrival, early departure or illness.
- 2.7. In some exceptional circumstances we may agree to postpone the day you start your programme. You must inform us of your late arrival at least 2 weeks before your original course start date.
- 2.8. The College reserves the right to expel a student for serious misconduct without refund of fees.

- 2.9. Where the College decides to close, cancel or significantly change the course, the student will be offered an alternative course or a full refund will be given.
- 2.10. If a student does not achieve the required entry level for the course the College will offer an alternative course at an appropriate level. If no suitable course is available a full refund will be given.
- 2.11. If a student has applied to Greater Brighton Metropolitan College via an agency, any request for a refund must be made through the agency.

3. VISA REFUSAL

- 3.1. If a student is refused a UK student visa before the course starts, Greater Brighton Metropolitan College will refund all fees, minus any irrecoverable costs (e.g. courier fees, homestay).
- 3.2. The refund request must be submitted within 30 days of the refusal and students will need to provide a copy of the refusal letter from UK Visas & Immigration (UKVI) to qualify for the refund.
- 3.3. The College reserves the right to keep the full deposit (£250) if there is any evidence that the refusal was due to failure to have adequate funds in place, failure to supply all documents required for a successful application or if fraudulent documents were used.

4. PAYMENT OF REFUNDS

- 4.1. The College will make refunds only to the person or agency that paid the fees. Any costs incurred by the College will be deducted from the refund.
- 4.2. If a payment is made by credit/debit card then the refund will be made directly back to the same credit/debit card.
- 4.3. All other refunds are payable by crossed cheque or bank transfer (to the account of the person who made the payment).
- 4.4. All payments will be made in Sterling.
- 4.5. Cash refunds will not be made under any circumstances.
- 4.6. Please allow 6-8 weeks for refunds to be processed.

5. VISAS

- 5.1. If you require a Tier 4 student visa, you will need a Confirmation of Acceptance for Studies (CAS) before making your visa application.
- 5.2. If you require a Short Term Study Visa (STSV) you will require a visa letter before making your visa application.
- 5.3. We will only issue a CAS or STSV letter if we believe the applicant genuinely intends to study and they have met all entry requirements. This includes full payment of tuition fees.
- 5.4. We reserve the right to withdraw or not issue a CAS or visa letter if we believe a student's visa application will not be successful.
- 5.5. It is a UKVI requirement that students demonstrate they have sufficient funds. In order to issue a CAS we will need to see evidence that applicants have enough money for their living costs.
- 5.6. You must inform us of any changes to your visa status, if you undertake any employment in the UK and of any changes to your contact details.
- 5.7. If you do not comply with the terms of your visa it is our duty to inform UKVI.

6. HOMESTAY ACCOMMODATION

- 6.1. The accommodation booking fee is payable for the use of our accommodation placement service. We cannot supply any homestay address until we have received this payment.
- 6.2. You must book accommodation at least 2 weeks before arrival. Accommodation booked with less than 2 weeks' notice cannot be guaranteed.

6.3. Accommodation is booked Saturday to Saturday or Sunday to Sunday. If you wish to stay extra days you will be charged a daily rate for up to 3 nights. 4 nights or more will be charged at one full week's rate.

6.4. Greater Brighton Metropolitan College aims to send students the homestay details at least one week before their arrival date.

6.5. We will always try to accommodate your requirements but in some circumstances this may not always be possible.

6.6. Students must pay a minimum of 4 weeks accommodation at time of booking, or full accommodation fees if less than 4 weeks.

6.7. Upon arrival students staying in accommodation arranged by the college will follow a payment plan whereby they must make further payments 2 weeks' after arrival, then every 4 weeks thereafter.

6.8. If students wish to change or cancel their accommodation they must inform the College and the host family in writing by 2pm on Friday in order to give a full 7 days' notice.

6.9. If students change homestay it is their responsibility to arrange transport. Greater Brighton Metropolitan College will not be liable for any transport charges.

6.10. Greater Brighton Metropolitan College reserves the right to not arrange accommodation if we believe students have behaved unreasonably.

7. PROMOTIONAL VIDEOS AND PHOTOGRAPHY

7.1. Greater Brighton Metropolitan College or its representatives may take photographs and videos of classes or other school activities which may be used for promotional purposes. If students do not wish to appear in any promotional materials they must advise us at the time of booking.

8. ATTENDANCE

8.1. The College expects you to attend 100% of your classes. If your attendance falls below 80% you may be withdrawn from the course and no refund will be given. Students will only receive a leaving certificate if their attendance has been 80% or more. Periods of absence due to accident or sickness are not refundable. You are strongly advised to take out appropriate insurance before your departure.

9. HOLIDAYS

9.1. Greater Brighton Metropolitan College is closed on all recognised UK public holidays. No refunds will be made for classes not taking place on these dates.

9.2. If you plan to take a holiday during your course you will need to discuss this with us at time of application. Permission for holidays is at the discretion of academic staff and subject to visa regulations. Please contact us to discuss this.

10. ADDITIONAL ACTIVITIES

10.1 International students can join our weekly social programme, which includes local, low-risk activities. Activities are optional, the student pays their own fees, activity leader facilitates the activity. Any one participating in these activities does so at their own risk. By participating in these activities students consent to medical treatment, if required, whilst off-site.

11. GENERAL DATA PROTECTION REGULATION

11.1 When we do collect your personal data, we are regulated under the GDPR and we are responsible as 'controller' of that personal information for the purposes of those laws.

If you have concerns about how your personal data is used and stored, please contact DPO@gbmc.ac.uk

Our full privacy notice can be found here at gbmc.ac.uk

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