

Sponsorship Form 2021/2022

Company Details

| | |
|---------------------------|--|
| Sponsor Name | |
| Sponsor Address | |
| Postcode | |
| Key Contact Name | |
| Telephone Number | |
| Email Address | |
| Accounts Contact Name | |
| Accounts Telephone Number | |
| Accounts Email Address | |
| Purchase Order Number | |

- I/We confirm a formal agreement has been made between myself/ourselves and the student named below, whereby I/we have agreed to bear the cost of the course charges during the academic year specified above up to the value of £.....
- I/We can confirm that this specific course is/is not a mandatory requirement of the terms of employment of the person named below.
- I/We confirm that no form of Government related funding is being drawn down by me/us for the student named below.
- I/We confirm that we accept liability for payment of the course fees regardless of whether the student withdraws* from the course and/or leaves our employment.

***Please note Non-Starters are subject to a £50 Administration fee. Instalment plans are not available for companies.**

Please arrange to issue an invoice at the commencement of the course for which payment will be made by return.

| | |
|------------------------|--|
| Authorised Signature | |
| Name in Block Capitals | |
| Official Title | |
| Date | |

Student Details

| | |
|---------------|--|
| Student Name | |
| Course Title | |
| Date of Birth | |

I am willing for my employer to receive regular feedback in respect of my course progress:

| | |
|------------------|--|
| Please Sign Here | |
|------------------|--|

Please send this form to:

Greater Brighton Metropolitan College, FREEPOST RTKJ-USRT-ARLX, FAO: Finance Office, Littlehampton Road, Worthing, BN12 6NU or email to sales.ledger@gbmc.ac.uk